

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

CERTIFICATE OF COMPLIANCE

This Certificate is hereby granted to WESTFIELD BEHAVIORAL HEALTH AFFILIATES, INC.

LEGAL ENTITY

To operate WESTFIELD

NAME OF FACILITY OR AGENCY

Located at 5826 OLD PULASKI ROAD, NEW WILMINGTON, PA 16142

(COMPLETE ADDRESS OF FACILITY OR AGENCY)

ADDRESS OF SATELLITE SITE ADDRESS OF SATELLITE SITE

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To provide Personal Care Homes

TYPE OF SERVICE(S) TO BE PROVIDED

The total number of persons which may be cared for at one time may not exceed 8
or the maximum capacity permitted by the Certificate of Occupancy, whichever is smaller. (MAXIMUM CAPACITY)

Restrictions: _____

This certificate is granted in accordance with the Public Welfare Code of 1967, P.L. 31, as amended, and Regulations

55 Pa. Code Chapter 2600: Personal Care Homes

(MANUAL NUMBER AND TITLE OF REGULATIONS)

and shall remain in effect from February 3, 2011 until February 3, 2012,
unless sooner revoked for non-compliance with applicable laws and regulations.

No: 474240

Robert E. Robinson

ISSUING OFFICER

R. C. King

DIRECTOR

NOTE: This certificate is issued for the above site(s) only and is not transferable and should be posted in a conspicuous place in the facility.

PW 628 - 01/11



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
PO BOX 2675
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

FEB 14 2011

PHONE: (717) 783-3670
FAX: (717) 783-5662

Dennis W. Nebel, Psy.D., Executive Director
Westfield Behavioral Health Affiliates, Inc.
130 West North Street
New Castle, Pennsylvania 16101

RE: Westfield
5826 Old Pulaski Road
New Wilmington, Pennsylvania 16142

Dear Dr. Nebel:

As a result of the Department of Public Welfare's licensing inspection on December 10, 2010 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Adult Residential Licensing so that compliance can be verified.

A regular license is being issued based on the enclosed Violation Report. Your license is enclosed.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Melusky".

Ronald Melusky
Acting Director

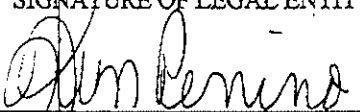

Enclosures
License
Violation Report

VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME WESTFIELD, 5826 OLD PULASKI ROAD NEW WILMINGTON, PA 16142		CURRENT LICENSE NUMBER 474240	
INSPECTION DATES (Include all dates of the inspection) 12/10/2010		REGIONAL REPRESENTATIVE K. Kruppa, Nina Stevenson	
PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan) <i>Human Services Center</i>			
SIGNATURE OF LEGAL ENTITY <i>Tom Perrino</i>	DATE <i>11/19/11</i>	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>[Signature]</i>	DATE <i>11/27/11</i>

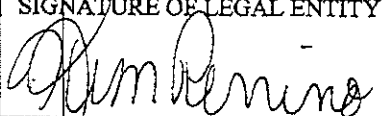

REGULATION 55 Pa.Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
16b The home shall develop and implement written policies and procedures on the prevention, reporting, notification, investigation and management of reportable incidents and conditions.	The home's written incident policy does not address prevention, reporting, notification, investigation and management of incidents.	<i>11/17/11</i> <i>2/28/11</i>	<i>A new Incident Policy was implemented and enclosed in this packet</i> <i>Administrator will ensure that all staff persons are educated on the incident policy.</i> <i>jmw 1/27/11</i>	<i>jmw</i> <i>1/27/11</i>
Western Region				
DEC 21 2011				

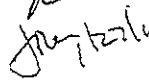

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regulations). (4) The Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102). (5) Falls and accident prevention. (6) New population groups that are being served at the home that were not previously served, if applicable.	Western Region 2011 Adult Residential Licensing			


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65i A record of training including the direct care staff person trained, date, source, content, length of each course and copies of any certificates received, shall be kept.	The home's record of direct care off-site staff training for staff person #A does not include details regarding the source, date of training and content for Emergency Preparedness and for Fire Safety training received.	12/16/10	I scheduled a training for staff person A along with all other staff for a fire Suttley & fire extinguisher training. The documentation for this training is enclosed Training in Fire Safety provided on 12/16/10 by the Pulaski Township FFD Fire Chief. 	 1/27/11

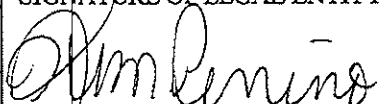

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87 The home's rooms, hallways, interior stairs, outside steps, outside doorways, porches, ramps, evacuation routes, outside walkways and fire escapes shall be lighted and marked to ensure that residents, including those with vision impairments, can safely move through the home and safely evacuate.	The basement emergency exit to the outside at the rear of the home has no exterior light source.	1/19/11	A light above The Stairway was put in by our maintenance department. I will ensure that all exits/entrances and all other areas of the home are sufficiently lighted.	 1/27/11

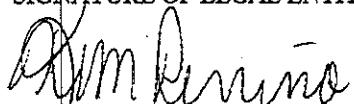
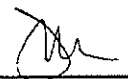
Western Region


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89b Hot water temperature in areas accessible to the resident may not exceed 120°F.	On 12/10/2010, at 2:45 PM, the water temperature at the bathroom sink in the staff bathroom measured 129.5 degrees Fahrenheit.	12/13/10	The hot water tank was lowered by the maintenance employee immediately. To prevent this from occurring again I have implemented a weekly check for maintenance. The check list is enclosed	 1/27/11
<p style="font-size: 24px; margin: 0;">Western Region</p> <p style="font-size: 18px; margin: 10px 0 0 0;">Adult Residential Licensing</p>				

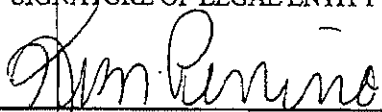

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96a The home shall have a first aid kit that includes nonporous disposable gloves, antiseptic, adhesive bandages, gauze pads, thermometer, adhesive tape, scissors, breathing shield, eye coverings and tweezers.	The first aid kit in the first floor kitchen does not include scissors.	12/11/10	I purchased a pair of child safety scissors for the homes kitchen. First Aid Kit. As a side note I did not have scissors in the first aid kit due to a resident who has had 4 documented suicide attempts. I feel that even child safety scissors are dangerous to have around him considering his history is with sharp objects and hanging himself. I will check all first aid kits monthly to ensure all regulatory items are present.	 1/27/11
<div style="display: flex; justify-content: space-between;"> Western Region Adult Resident </div>				

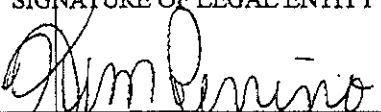

First aid kit will be stored in an area that is inaccessible to residents, but always available by staff.
JK 1/27/11


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103g Food shall be stored in closed or sealed containers.	There was Bisquick and dry corn muffin mix opened and unsealed in the kitchen storage area. The following items were opened and unsealed in a food storage closet away from the kitchen: a bag of pretzels, a box of crackers and a 25 lb paper bag of sugar.	12/16/10	This problem was fixed immediately before Mrs. Kruppa left the building. On 12/16/10 I also had an overview with the staff on specific regulations that were reviewed during our inspection. The documentation is enclosed.	 1/27/11
Western Region				
Adult Residential License				


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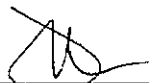
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123b Copies of the emergency procedures 107 (relating to emergency preparedness) shall be posted in a conspicuous and public place in the home and a copy shall be kept.	The home's emergency procedures are not posted in a conspicuous and public place in the home.	12/11/10	I posted on the bulletin board the home's emergency policy. In the future I will be sure to have only and all postings in a public place in the home according to regulation. Administrator will check at least monthly to ensure that it remains posted in state.	 1/27/11
Western Region				
Adult Residential Licensing				


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127a Portable space heaters are prohibited.	There was a portable space heater plugged in and operating in the basement of the home.	12/10/10	The space heater was removed that day and unplugged immediately. I was unaware that the heater was in the basement for the use of vocational work. In the future I will be sure to check the home regularly for violations such as this. Administrators will educate all staff and maintenance workers that portable space heaters are prohibited.	2/28/11	Steps have been taken to correct violation; full compliance is not verifiable  Date Initials (DPW)
Western Region					
Adult Residential Licensing					

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132b A fire safety inspection and fire drill conducted by a fire safety expert shall be completed annually. Documentation of this fire drill and fire safety inspection shall be kept.	There was no fire drill conducted by a fire safety expert in 2010. Repeated Violations: 12/15/2009	12/16/10 1/31/11	A fire drill was conducted on 1/5/11 with [REDACTED] Pulaski township Fire Chief, but I failed to keep documentation on the drill. The fire chief did agree to sign his inspection report he gave stating he did complete a fire drill at the home that day. The documentation is enclosed. A fire drill conducted by a fire safety expert will be conducted annually.	 1/27/11

Western Region

Adult Residential Licensing


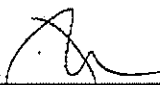
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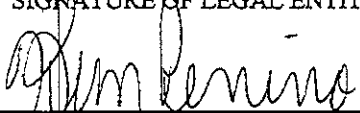

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171b5 If staff persons or volunteers of the home provide transportation for the residents, the vehicle shall have a first aid kit with the contents in 96.	There were no goggles or scissors in the vehicle first aid kit.	12/19/10	Both items were placed in the first aid kit in the company van. In the future I will have monthly checks for all first aid kits to ensure all items are in each kit according to regulation	 1/27/11


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REGULATION 55 Pa.Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)		DATE COMPLIANCE VERIFIED BY
187a. A medication record shall be kept to include the following for each resident for whom medications are administered: (1) Resident's name. (2) Drug allergies. (3) Name of medication. (4) Strength. (5) Dosage form. (6) Dose. (7) Route of administration. (8) Frequency of administration. (9) Administration times. (10) Duration of therapy, if applicable. (11) Special	The medication administration record for resident #1 for the 7 PM dose of Oxycodone was not initialed on 12/08 and 12/09/2010. The medication administration record entry for the 2pm dose of Docusate Sodium was not initialed on 12/08/10 for resident #1. Western Region	12/12/10	The staff who failed to initial was on duty on 12/12/10 and initialed the MAR's. She was educated on the importance of taking her time while administering medications. I also had a training with all the staff on 12/12/10 going over some medication training. Documentation enclosed. Administrator will review resident MARs at least monthly to ensure staff is documenting properly.	Steps have been taken to correct violation; full compliance is not verifiable 1/27/11 Date Initials (DPW)	on 1/27/11


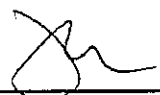
Adult Residential Licensing


VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME WESTFIELD, 5826 OLD PULASKI ROAD NEW WILMINGTON, PA 16142		CURRENT LICENSE NUMBER 474240	
INSPECTION DATES (Include all dates of the inspection) 12/10/2010		REGIONAL REPRESENTATIVE K Kruppa, Nina Stevenson	
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precautions, if applicable. (12) Diagnosis or purpose for the medication, including pro re nata (PRN). (13) Date and time of medication administration. (14) Name and initials of the staff person administering the medication.				
Western Region				

VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

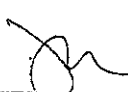
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252 Each resident's record shall include the following information: (1) Name, gender, admission date, birth date and Social Security number. (2) Race, height, weight, color of hair, color of eyes, religious affiliation, if any, and identifying marks. (3) A photograph of the resident that is no more than 2 years old. (4) Language or means of communication spoken or used by the resident. (5) The name,	Residents #2 and #3 have no photograph in their resident record. Residents #4, #5, and #6 do not have a current photograph (no more than 2 years old) in their resident record. Copies of incident reports are not kept in individual resident records. <div style="text-align: center; opacity: 0.5; font-size: 2em;">Western Region</div>	11/19/11	all new photographs were taken of all 8 residents. I will be sure to have the photos updated every two years. Documentation enclosed. Incident Reports are now placed in the resident's personnel file. I will make sure that all necessary info regulation according to the regulations are placed in each residents personal file. Administrator will date the photographs.	 1/27/11

Adult Residential Licensing

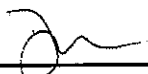
The photographs.  1/27/11

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PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

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address, telephone number and relationship of a designated person to be contacted in case of an emergency. (6) The name, address and telephone number of the resident's physician or source of health care. (7) The current and previous 2 years' physician's examination reports, including copies of the medical evaluation forms. (8) A list of prescribed medications, OTC medications and CAM. (9) Dietary	Western Region Adult Residential Licensing			


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restrictions, if any. (10) A record of incident reports for the individual resident. (11) A list of allergies, if any. (12) The documentation of health care services and orders, including orders for the services of visiting nurse or home health agencies. (13) The preadmission screening, initial intake assessment and the most current version of the annual assessment. (14) A support plan. (15) Applicable court order, if any.	Western Region 2011			


Adult Residential Licensing

VIOLATION REPORT
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

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			1/27/14


REGULATION 55 Pa.Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
(16) The resident's medical insurance information. (17) The date of entrance into the home, relocations and discharges, including the transfer of the resident to other homes owned by the same legal entity. (18) An inventory of the resident's personal property as voluntarily declared by the resident upon admission and voluntarily updated. (19) An inventory of the resident's property entrusted to the administrator for safekeeping. (20) The financial records of residents	Western Region 2014 Adult Residential Licensing			

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PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

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receiving assistance with financial management. (21) The reason for termination of services or transfer of the resident, the date of transfer and the destination. (22) Copies of transfer and discharge summaries from hospitals, if available. (23) If the resident dies in the home, a copy of the official death certificate. (24) Signed notification of rights, grievance procedures and applicable consent to treatment protections specified	Western Region 12/10/2010			

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in 41. (25) A copy of the resident-home contract. (26) A termination notice, if any				

Western Region

2011