



**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF PUBLIC WELFARE**

11 Stanwix Street  
Room 230  
Pittsburgh, Pennsylvania 15222

**ADULT RESIDENTIAL LICENSING**

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[www.dpw.state.pa.us](http://www.dpw.state.pa.us)

**DEC 10 2010**

Ms. Maria Galla, Administrator  
Grove Manor, Inc.  
The Caring Place – P.C.  
103 North Thirteenth Street  
Franklin, Pennsylvania 16323

Dear Ms. Galla:

As a result of the Department of Public Welfare's licensing inspection on November 19, 2010 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Adult Residential Licensing so that compliance can be verified.

Sincerely,

A handwritten signature in black ink that reads "Jon Kimberland" followed by a stylized flourish.

Jon Kimberland  
Regional Licensing Administrator

Enclosure(s)

VIOLATION REPORT  
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME THE CARING PLACE P C, 103 NORTH 13TH STREET FRANKLIN, PA 16323		CURRENT LICENSE NUMBER 468690	
INSPECTION DATES (Include all dates of the inspection) 11/19/2010		REGIONAL REPRESENTATIVE Brenda McAfee	
PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan) <i>MARIA GALLA PERSONAL CARE Administrator</i>			
SIGNATURE OF LEGAL ENTITY <i>Maria Galla</i>	DATE <i>12-6-10</i>	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION <i>gab [Signature]</i>	DATE <i>12-8-10</i>

REGULATION 55 Pa.Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
20b4 Resident funds and property shall only be used for the resident's benefit.	Resident #1 had a credit card stolen by staff person A. Staff person A used the credit card to pay an electricity bill for the staff person's personal residence totaling \$234.04.	<i>12-6-10</i>	<p><i>Every background check has been reviewed and dispositions complete. All staff attended instruction on Resident Rights, Gift/Gratuity Policy, Regulation 20b41, and Financial exploitation &amp; misappropriation of funds. These subjects are now part of initial &amp; annual training. The mandatory abuse reporting &amp; Criminal Background checks on-line training was completed by all staff. Training is monitored quarterly by administrator and addressed in Quality Management Meetings.</i></p> <p><i>Each resident is provided with a locked drawer. An addendum regarding securing valuables was addressed at 12/5/10 Resident Council.</i></p>	<p><b>Steps have been taken to correct violation; full compliance is not verifiable</b></p> <p><b>12-8-10</b></p> <p>Date <span style="float: right;">Initials (DPW)</span></p>

VIOLATION REPORT  
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

(Cont)  
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SIGNATURE OF LEGAL ENTITY <i>Maria Gpella</i>	DATE 12-6-10	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION	DATE <i>gf</i> 12-8-10

REGULATION 55 Pa.Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
20b4 Resident funds and property shall only be used for the resident's benefit.	Resident #1 had a credit card stolen by staff person A. Staff person A used the credit card to pay an electricity bill for the staff person's personal residence totaling \$234.04.	12-5-10	Personal care aides & Housekeeping staff will report to adm. if valuables are unsecured in resident rooms. Housekeeper will monitor this during room cleaning.	

VIOLATION REPORT  
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PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan)			
SIGNATURE OF LEGAL ENTITY  <i>Maria Gallo</i>	DATE  12-5-10	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION	DATE  <i>Jan 12-9-10</i>

REGULATION 55 Pa.Code §2600	VIOLATION	DATE BY WHICH CORRECTION WILL BE COMPLETED	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
51/52 Criminal history checks and hiring policies shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15 (relating to protective services for older adults).  Hiring, retention and utilization of staff persons shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15	Staff person A was hired on 11/02/09 and began working without supervision after two weeks of employment. A criminal history background check was completed returned on 10/28/09 with a charge of retail theft and the disposition was unreported and without a grade indicated. The staff person continued to work in the home until 11/8/10.	12-31-10	Every background check on current employees has been reviewed & dispositions are reported. Future employees will have a completed background check with disposition & grade before working unsupervised. The employee is responsible for obtaining complete reports when returned to facility as "Disposition Unreported" and will hand deliver to administrator. Background checks will be reviewed by administrator & monitored during Quality Management Meetings.  The Administrator had any other staff persons involved with the hiring and retention.	Steps have been taken to correct violation; full compliance is not verifiable 12-8-10 Initials (DPW)

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SIGNATURE OF LEGAL ENTITY <i>Maria Gallo</i>	DATE 12-5-10	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION	DATE <i>12-5-10</i>

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(relating to protective services for older adults) and other applicable regulations.			<i>of staff will complete per Older Adult Protective Services Act On-line training. Documentation will be kept. 12-8-10</i>	