

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF PUBLIC WELFARE

# CERTIFICATE OF COMPLIANCE

This Certificate is hereby granted to PHOEBE HOME, INCORPORATED

LEGAL ENTITY

To operate PHOEBE HOME

NAME OF FACILITY OR AGENCY

Located at 1925 TURNER STREET, ALLENTOWN, PA 18104

(COMPLETE ADDRESS OF FACILITY OR AGENCY)

ADDRESS OF SATELLITE SITE ADDRESS OF SATELLITE SITE

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To provide Personal Care Homes

TYPE OF SERVICE(S) TO BE PROVIDED

The total number of persons which may be cared for at one time may not exceed 60  
or the maximum capacity permitted by the Certificate of Occupancy, whichever is smaller. (MAXIMUM CAPACITY)

Restrictions: \_\_\_\_\_

This certificate is granted in accordance with the Public Welfare Code of 1967, P.L. 31, as amended, and Regulations

55 Pa.Code Chapter 2600: Personal Care Homes

(MANUAL NUMBER AND TITLE OF REGULATIONS)

and shall remain in effect from December 7, 2010 until December 7, 2011,  
unless sooner revoked for non-compliance with applicable laws and regulations.

No: 216170

*Robert E. Robinson*

ISSUING OFFICER

*Kurt T. Casey*

DEPUTY SECRETARY

NOTE: This certificate is issued for the above site(s) only and is not transferable  
and should be posted in a conspicuous place in the facility.

PW 628 - 4/02



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF PUBLIC WELFARE  
PO BOX 2675  
HARRISBURG, PENNSYLVANIA 17105-2675

ADULT RESIDENTIAL LICENSING

DEC 13 2010

PHONE: (717) 783-3670  
FAX: (717) 783-5662

Ms. Michell Staska-Pier, Administrator  
Phoebe Home, Incorporated  
Phoebe Home  
1925 Turner Street  
Allentown, Pennsylvania 18104

Dear Ms. Staska:

As a result of the Department of Public Welfare's licensing inspection on November 17, 2010 of the above personal care home, the violations with 55 Pa.Code Ch. 2600 (relating to Personal Care Homes) specified on the enclosed Violation Report were found.

All violations specified on the enclosed Violation Report must be corrected by the dates specified on the Violation Report and continued compliance with 55 Pa.Code Ch. 2600 must be maintained. As soon as each violation is corrected, notify the Department's Regional Office of Adult Residential Licensing so that compliance can be verified.

A regular license is being issued based on the enclosed Violation Report. Your license is enclosed.

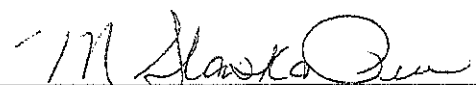

Sincerely,


A handwritten signature in cursive script that reads "Kevin T. Casey".

Kevin T. Casey  
Deputy Secretary

Enclosures  
License  
Violation Report

VIOLATION REPORT  
PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

NAME AND ADDRESS OF PERSONAL CARE HOME PHOEBE HOME, 1925 TURNER STREET ALLENTOWN, PA 18104		CURRENT LICENSE NUMBER 216170	
INSPECTION DATES (Include all dates of the inspection) 11/17/2010		REGIONAL REPRESENTATIVE Betty Bloch, Ann O'Haire	
PRINTED NAME AND TITLE OF LEGAL ENTITY REPRESENTATIVE SIGNING PLAN OF CORRECTION (Required on FIRST PAGE only unless multiple representatives produce the plan)  Michell Staska-Pier, V.P., Operations, Allentown Campus			
SIGNATURE OF LEGAL ENTITY  	DATE  11/29/10	REGIONAL LICENSING APPROVAL OF PLAN OF CORRECTION  	DATE  12-1-10

REGULATION 55 Pa.Code §2600	VIOLATION	DATE COMPLIANCE VERIFIED BY	PLAN OF CORRECTION (include a step-by-step plan to correct the specific violation, as well as a plan to assure the violation does not recur)	DATE COMPLIANCE VERIFIED BY
51/52 Criminal history checks and hiring policies shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15 (relating to protective services for older adults).  Hiring, retention and utilization of staff persons shall be in accordance with the Older Adult Protective Services Act (35 P. S. §§ 10225.101—10225.5102) and 6 Pa. Code Chapter 15	The PA State Police Central Repository report dated 1/5/10 for staff person A, who was hired on 1/4/10, did not include a grade for a prohibitive offense which occurred on 2/3/97. This staff person completed unsupervised ADL services to residents.		See attached.	Steps have been taken to correct violation; full compliance is not verifiable Date 12-1-10 Initials (DPW) 

Date of Inspection: 11/17/10  
Number of Deficiencies: 1  
Date Received: 11/23/10  
Date POC due: 11/30/10

Plan of Correction- Human Resources

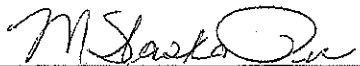

The Pennsylvania State police were contacted immediately upon being notified of the missing information. A return call was received from Sargent Paul Merrell on 11/23/10. In speaking with Sgt. [REDACTED] he was able to verify via phone to [REDACTED] Human Resources Coordinator that the offense in question was indeed a misdemeanor charge. Ms. [REDACTED] informed Sgt. [REDACTED] that another criminal record had been requested and he assured her that this information would be included on the updated copy that would be sent via US Mail. To date, this updated copy has not been received. Sgt. [REDACTED] was contacted again on 11/29/10 by Ms. [REDACTED] to check the status of the updated criminal history record and she was informed that he would put a rush on the information, but that nothing could be sent via fax to her, and that it would be sent via US mail, and that she could expect to receive it in 5-10 business days.

As a result of these findings, all employee files are currently being reviewed to ensure compliance with the Older Adults Protective Services act to ensure that there are no other incomplete background checks. Going forward, a log will be maintained in the Human Resources department for any potential new hire whose criminal history check has been returned as "Request Under Review." The log will include any further action taken to verify compliance with the Older Adults Protective Services Act.

Should a criminal history be returned with a record, the criminal history records received from the Pennsylvania State Police will be carefully reviewed for accuracy and completion of all required information. No new hire will be permitted to start working at the facility until any missing information is completed and the criminal history record can be verified to ensure that there are no offenses listed that would violate The Older Adults Protective Services Act and that the criminal history is complete and correct. This will be accomplished through a double check system of the potential employee file that will take place prior to a new hire starting through the Human Resources Department.

In addition to checking the criminal history information for all potential hires through the Pennsylvania State Police website, we will continue to also utilize the webportal of Pennsylvania's Unified Judicial System to further research any criminal history check that is returned with a status of "Request Under Review" to gain additional information regarding the potential for any prohibitive offenses on the criminal history record.

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PERSONAL CARE HOMES - 55 Pa.Code Chapter 2600

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(relating to protective services for older adults) and other applicable regulations.				See Previous Page